

MONTGOMERY COUNTY FIRE AND RESCUE COMMISSION
HUMAN RESOURCES, SAFETY AND TRAINING COMMITTEE
MEETING
JANUARY 8, 2001
EOB LOBBY CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Chair Commissioner Anita Powell
Commissioner Len Marco
Commissioner Tom Carr
Deputy Chief Lowell Jackson, DFRS

OTHER ATTENDEES:

Gordon A. Aoyagi, MCFRS
Chief David Dwyer, DVFRS
District Chief Mike Clemens
Neil A. Shorb, MCFRS
George Giebel, MCFRS
Beth Feldman, MCFRS
Annette Cheng, MCFRS

1. Call to Order – Chair Powell

The Human Resources, Safety and Training Committee meeting was called to order by Committee Chair Powell at 5:20p.m. in the EOB Lobby conference room.

2. Proposal for HRST Training Task Group

District Chief Clemens gave a presentation on the training courses offered at the training academy. These courses provide training skills that are technical, managerial and inter-personal at various levels of career development.

District Chief Clemens also reported that the Office of Human Resources also provides mandatory management, inter-personal skill development and sexual harassment training as required.

Fire Administrator Aoyagi suggested that the Training Subcommittee review and evaluate the components of the training courses provided at the training academy and that the Chairman of the Training Subcommittee respond to the request of Committee Chair Bren of the FTP Committee regarding these courses.

District Chief Clemens reported on the training courses that pertain to technical, managerial, and inter-personal skills.

3. Approval of Minutes of December 4, 2000 Meeting

Commissioner Carr suggested amending the motion made to item 5 – Proposal for HRST Committee Training Task Group as follows:

“...to table this issue until further clarification on Management Courses could be supplied by District Chief Clemens and to develop mandatory training to ensure that all MCFRS personnel are educated on the new Code of Ethics and Personal Conduct Regulation when it is adopted.”

A MOTION was made by Commissioner Marco to approve the minutes of the Human Resources, Safety and Training Committee meeting of December 4, 2000 as amended. MOTION SECONDED by Commissioner Carr and PASSED unanimously.

4. Updates

- **Medical Standards**

Commissioner Carr reported that he received a reply via email from Mr. Carmean regarding the list of questions addressed by OMS to MEDTOX. He will meet with OMS to review Mr. Carmean's reply at a later date.

- **Safety**

Commissioner Marco reported that report on Blood Borne Pathogens, reflective vests, and the Driver Training Manual would be available at the next System Safety Committee meeting.

- **Wellness Initiative**

Commissioner Carr reported that he received extensive feedback on the two treadmills that were placed at the PSTA for testing. He stated that a recommendation will be made soon on the selection of treadmills.

- **Driver Training**

Refer to the report on Safety.

A MOTION was made by Commissioner Marco to adjourn the meeting. MOTION SECONDED by Commissioner Carr and PASSED unanimously.

The meeting was adjourned at approximately 6:15 P.M.